

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 12, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz. Excused: Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Admin. Assistant; Judy Pless, Budget & Finance Manager; Kady Porterfield, KVEC Director; Amy Cziske, Treasurer; Lisa Murray, Administrative Supervisor.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 9, 2021.

DISCUSSION

FIREWORKS POSTPONEMENT

EVENT CENTER

Kady Porterfield, Event Center Director provided the Board with options to consider since they had to cancel the fireworks show for the 4th of July concert. She stated that the Board could move it to next year or do it for New Years this year however, the County would need to pay it in full now if the Board would like to move it to next year. She stated that 50% deposit is already done so it would just be the remaining balance.

The Board decided that weather and conditions permitting they would like to carry it over to July 4, 2022.

DISCUSSION

COMMUNICATIONS DIRECTOR

COMMISSIONERS

APPROVED
8/3/21

Chairman Wachsmith reviewed the locations the Board could select for the Communications Director's office. The Board selected the current County Break Room (former elections room) to be the location for the Communications Director. Chairman Wachsmith was directed to notify Patti Stacey, Solid Waste Director/Project Manager/Interim Maintenance Director.

There was further discussion about the Treasurer's Office making their Conference Room useable to all and not just their office, as the County as a whole is always looking for meeting spaces. Ms. Cziske stated that she would work on messaging and notice to County Departments/Office.

DISCUSSION

NEWSPAPER ADVERTISING

COMMISSIONERS

Mandy Buchholz, Administrative Supervisor asked the Board to confirm that they expect legal notices to be done in the Daily Record for issues impacting the Lower County even though the Official County Newspaper this year is the Northern Kittitas County Tribune. She stated that in the past if it's a matter that impacts the Upper County, the County has always published in the Upper County Paper when the Daily Record was our paper of record. So she thought that same practice would continue but it is not. The Board directed Staff to send out a reminder to follow past practices for publishing legal notices so that regardless of who the Official County Newspaper is, when it's something that impacts the other part of the County those residents have the opportunity to be noticed.

AGREEMENT

HH-2021-001-HOPESOURCE-CIP

COMMISSIONERS

Commissioner Osiadacz moved to approve the Homeless Housing Program Grant Agreement HH-2021-001-HopeSource-CIP, between Kittitas County and HopeSource as presented. Commissioner Wright seconded. Motion carried 3-0.

RATIFY

STATUTORY WARRANTY DEED-KINMAN

PUBLIC WORKS

Commissioner Osiadacz moved to ratify the Chair's signature on the Statutory Warranty Deed between Kittitas County and Oenone Kinman (1113 W. Bender Road) as presented. Commissioner Wright seconded. Motion carried 3-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective

departments and exchanged details of those meetings.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of July 12, 2021 they had nothing to post on Facebook but would leave it open in case something came up in the week.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.


Judy Pless, Budget & Finance Manager reviewed the Budget Retreat Proposal she sent out. The Board stated that they were in agreement with it and that they looked forward to the discussion at her Finance Study Session Thursday to firm up details for the Budget Retreat.

Meeting adjourned at 9:57 a.m.

ADMINISTRATIVE SUPERVISOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman